



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

14 JANUARY 2022

DIVISION MEMORANDUM

No. 031. s. 2022

SCHEDULE OF DISINFECTION OF OFFICE BUILDING AND FACILITIES

To: OIC - Assistant Schools Division Superintendent
 Chief Education Supervisors
 Heads, Public Elementary and Secondary Schools
 Heads, Unit/Section
 All Others Concerned

1. As part of the continuous preventive measure in addressing the COVID-19 Pandemic concerns, this Division will conduct a regular disinfection of all office premises/facilities on the SDO Main and Extension building including all the training halls on Wednesday, January 19, 2022, from 4:00 pm – 5:00 pm.
2. All clients are advised to transact their business using the official e-mail address: tayabas.city@deped.gov.ph.
3. Immediate dissemination of this memorandum is desired.

GERLIE M. ILAGAN, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Brgy. PotoI, Tayabas City



(042) 710-0329 or (042) 785-9615



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